

## QUICK REFERENCE GUIDE

# Product Search

Learning Curriculum:

EXPLORE

### In this guide

#### Introduction

#### myIncitecPivot

1. Search by Product
2. Search by Ingredients
3. Search by NPSK (Nutrients)

### Who is this guide for?

#### Roles

- Customers

#### Channels

- All

### What is this guide about?

In this guide I am learning to search and view for products, this will assist me in being able to quickly see availability and pricing of product/s. Which means I am then able to quickly action orders through utilising the enhanced product search experience.

**Please note:** System look and feel is subject to change **and therefore may differ from shown in this quick reference guide**

## Module 1 – Introduction to Product Search



### WHY I am learning

I am learning to search for and view products, so that if the product exists and is available, I can self-serve and quickly action orders.



### WHAT I will learn

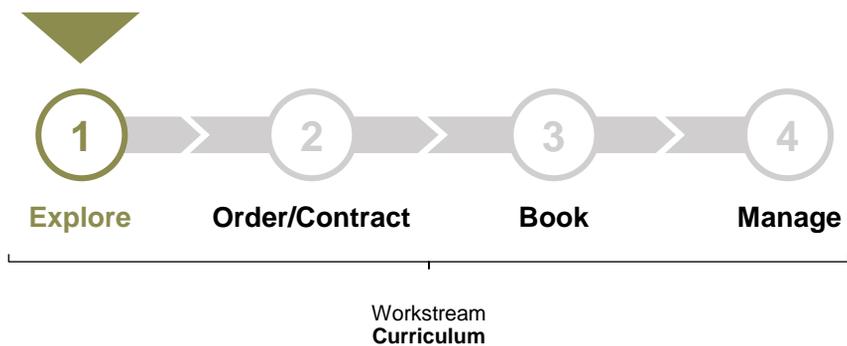
You will learn:

- How to search for a product by
  1. Product name
  2. Ingredients
  3. NPKS (Nutrients)
- How to favourite products.



### WHERE I am on this learning journey

Currently on

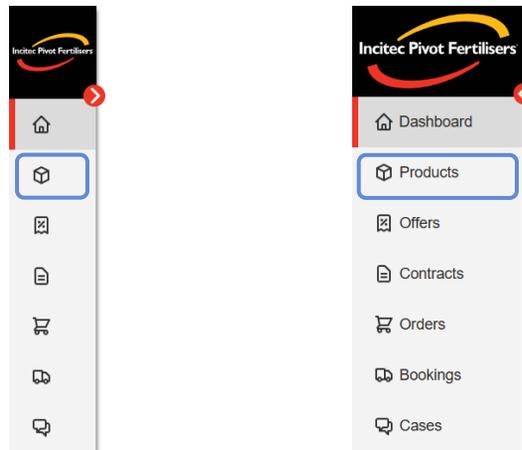


# Module 2 – myIncitecPivot

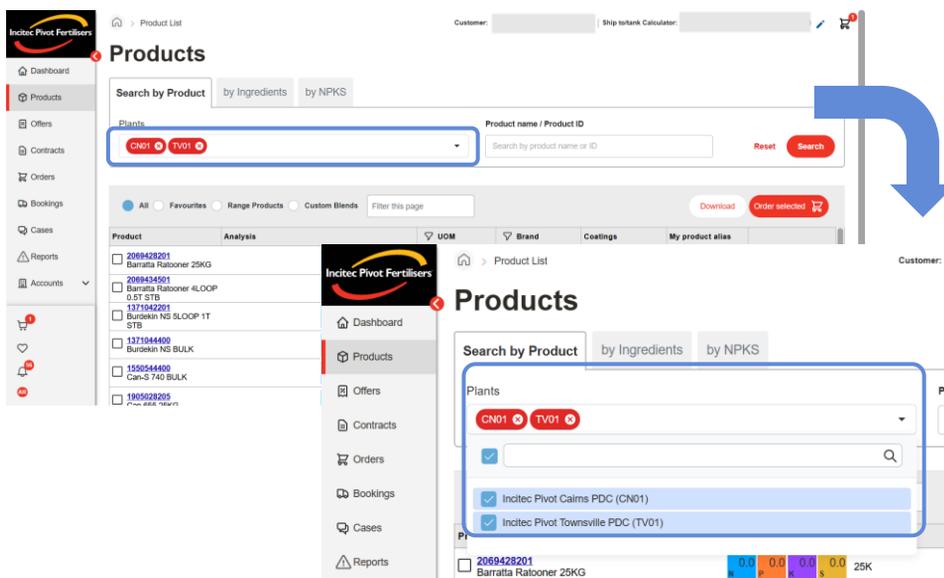
## 1 Search by product

To search for a product, follow these steps:

**Step 1:** Click the 'Products' tile from the navigation bar on the left.

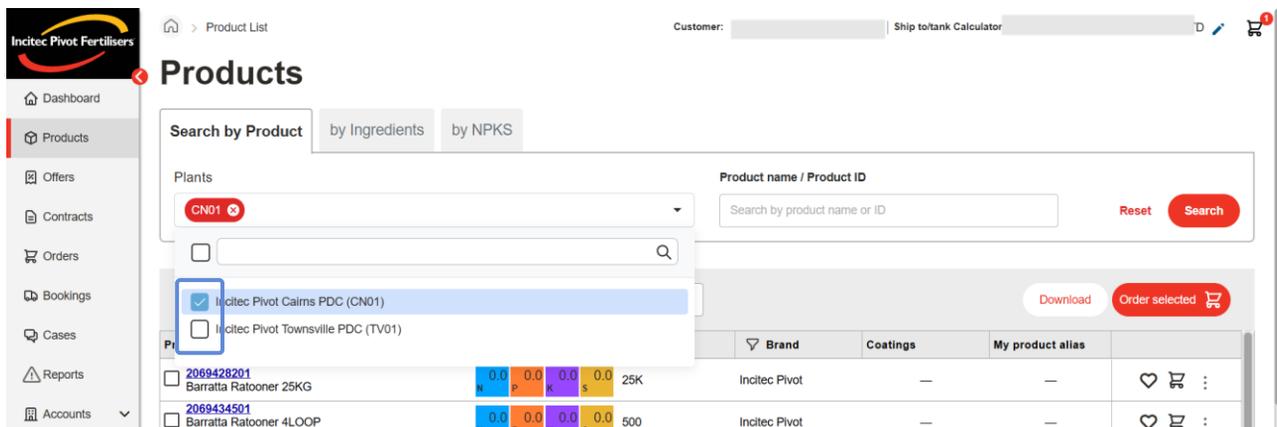


**Step 2:** Click the dropdown under 'Plants' to filter available plants.



# Product Search – myIncitecPivot

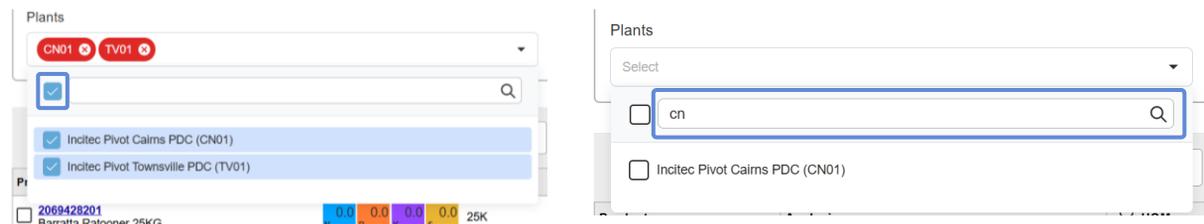
**Step 3:** Select or deselect the checkbox to filter the desired plant.



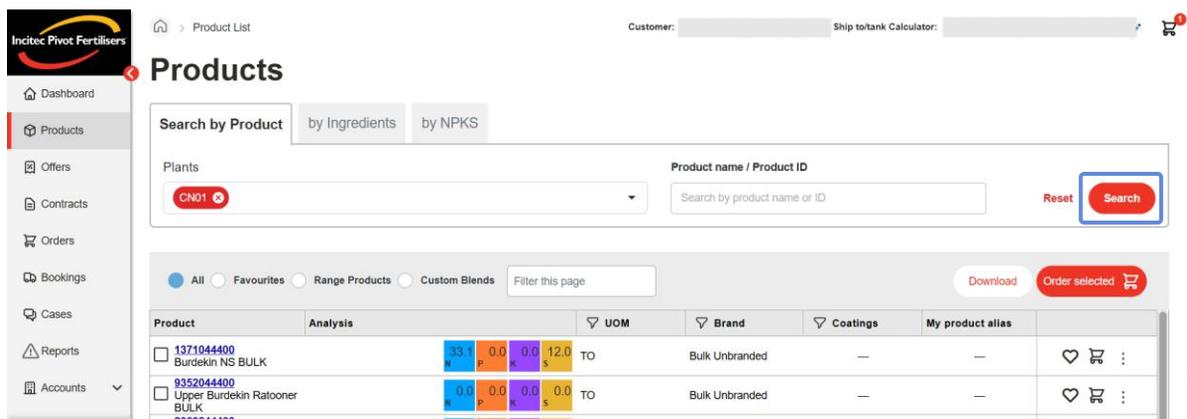
**Tip!**



Click the top left checkbox to select all plants in the list **OR** use the search bar to find a specific plant.



**Step 4:** Click 'Search' to display all available products at selected plant(s) **OR** continue to **Step 5** to refine search via product name or product ID.



# Product Search – myIncitecPivot

**Step 5:** In the 'Product name / Product ID' search field, type in the desired product name or product ID.

Incitec Pivot Fertilisers

Product List

Customer: Ship to/tank Calculator:

## Products

Search by Product by Ingredients by NPKS

Plants

CN01

Product name / Product ID

Search by product name or ID

Reset Search

All Favourites Range Products Custom Blends Filter this page

Download Order selected

Product	Analysis	UOM	Brand	Coatings	My product alias
<input type="checkbox"/> 1371044400 Burdekin NS BULK	33.1 N 0.0 P 0.0 K 12.0 S	TO	Bulk Unbranded	—	—
<input type="checkbox"/> 9352044400 Upper Burdekin Ratooner BULK	0.0 N 0.0 P 0.0 K 0.0 S	TO	Bulk Unbranded	—	—
<input type="checkbox"/> 2069244400					

**Step 6:** Click 'Search' to display relevant results.

Incitec Pivot Fertilisers

Product List

Customer: Ship to/tank Calculator:

## Products

Search by Product by Ingredients by NPKS

Plants

CN01

Product name / Product ID

Croplift

Reset Search

All Favourites Range Products Custom Blends Filter this page

Download Order selected

Product	Analysis	UOM	Brand	Coatings	My product alias
<input type="checkbox"/> 2021844400 Croplift 800 BULK	0.0 N 0.0 P 0.0 K 0.0 S	TO	Bulk Unbranded	—	—
<input type="checkbox"/> 3022044400 Croplift 19 BULK	18.8 N 13.0 P 0.0 K 9.4 S	TO	Bulk Unbranded	—	—
<input type="checkbox"/> 2021828201	0.0 N 0.0 P 0.0 K 0.0 S	25K	Incitec Pivot	—	—

## Tip!



To quickly access a product in the future, you can click the heart icon to the right of the product to add it to your 'Favourites' list.

All Favourites Range Products Custom Blends Filter this page

Download Order selected

Product	Analysis	UOM	Brand	Coatings	My product alias
<input type="checkbox"/> 1313028201 Croplift 15 25KG	0.0 N 0.0 P 0.0 K 0.0 S	25K	Incitec Pivot	—	—
<input type="checkbox"/> 2021844400 Croplift 800 BULK	0.0 N 0.0 P 0.0 K 0.0 S	TO	Bulk Unbranded	—	—

You can find your 'Favourites' list on the bottom left of the screen in the form of a heart icon.

**Products**

Search by Product  by Ingredients  by NPKS

Plants:   Product name / Product ID:

All  Favourites  Range Products  Custom Blends

Product	Analysis	UOM	Brand	Coatings	My product alias								
<input type="checkbox"/> 1313028201 Croplift 15 25KG	<table border="1"><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	0.0	0.0	0.0	0.0	N	P	K	S	25K	Incitec Pivot	—	—
0.0	0.0	0.0	0.0										
N	P	K	S										
<input type="checkbox"/> 2021844400 Croplift 800 BULK	<table border="1"><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	0.0	0.0	0.0	0.0	N	P	K	S	TO	Bulk Unbranded	—	—
0.0	0.0	0.0	0.0										
N	P	K	S										
<input type="checkbox"/> 3022028201 Croplift 19 25KG	<table border="1"><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	0.0	0.0	0.0	0.0	N	P	K	S	25K	Incitec Pivot	—	—
0.0	0.0	0.0	0.0										
N	P	K	S										
<input type="checkbox"/> 3022044400 Croplift 19 BULK	<table border="1"><tr><td>18.8</td><td>13.0</td><td>0.0</td><td>9.4</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	18.8	13.0	0.0	9.4	N	P	K	S	TO	Bulk Unbranded	—	—
18.8	13.0	0.0	9.4										
N	P	K	S										
<input type="checkbox"/> 2021828201 Croplift 800 25KG	<table border="1"><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	0.0	0.0	0.0	0.0	N	P	K	S	25K	Incitec Pivot	—	—
0.0	0.0	0.0	0.0										
N	P	K	S										
<input type="checkbox"/> 2022344400 Croplift 800 BULK	<table border="1"><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	0.0	0.0	0.0	0.0	N	P	K	S	TO	Bulk Unbranded	—	—
0.0	0.0	0.0	0.0										
N	P	K	S										

You can also click the 'Favourites' filter to display favoured products within your search.

**Products**

Search by Product  by Ingredients  by NPKS

Plants:   Product name / Product ID:

All  Favourites  Range Products  Custom Blends

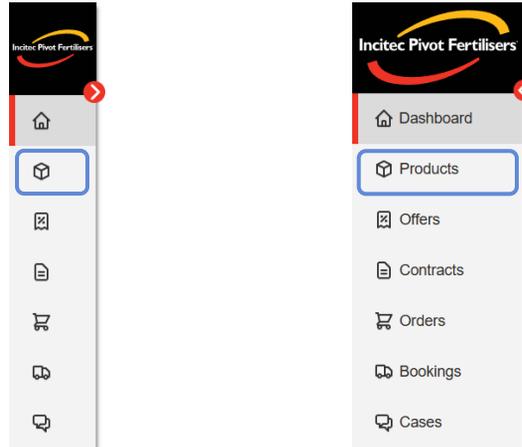
Product	Analysis	UOM	Brand	Coatings	My product alias								
<input type="checkbox"/> 1313028201 Croplift 15 25KG	<table border="1"><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr></table>	0.0	0.0	0.0	0.0	N	P	K	S	25K	Incitec Pivot	—	—
0.0	0.0	0.0	0.0										
N	P	K	S										

Showing 1 to 1 of 14 results

## 2 Search by ingredients

To search for a product by ingredients, follow these steps:

**Step 1:** Click the 'Products' tile from the navigation bar on the left.



**Step 2:** Click on the 'by Ingredients' tab.

Customer:  Ship to/tank Calculator:

### Products

Search by Product **by Ingredients** by NPKS

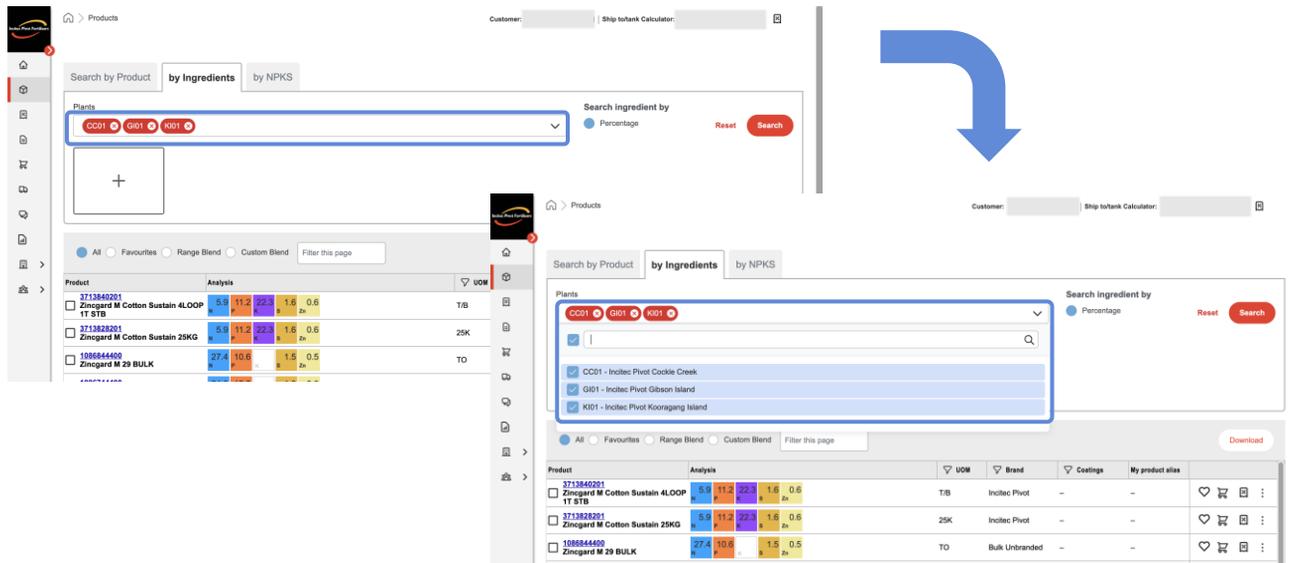
Plants:  Product name / Product ID:  Reset Search

All  Favourites  Range Products  Custom Blends  Download Order selected

Product	Analysis	UOM	Brand	Coatings	My product alias									
<input type="checkbox"/> 1915044400 Can 668 BULK	<table><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr></table>	N	P	K	S	0.0	0.0	0.0	0.0	TO	Bulk Unbranded	—	—	<input type="heart"/> <input type="shopping cart"/> ⋮
N	P	K	S											
0.0	0.0	0.0	0.0											
<input type="checkbox"/> 2028028201 CK 150 S 25KG	<table><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr></table>	N	P	K	S	0.0	0.0	0.0	0.0	25K	Incitec Pivot	—	—	<input type="heart"/> <input type="shopping cart"/> ⋮
N	P	K	S											
0.0	0.0	0.0	0.0											
<input type="checkbox"/> 1241528201 CK 120 S 25KG	<table><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr></table>	N	P	K	S	0.0	0.0	0.0	0.0	25K	Incitec Pivot	—	—	<input type="heart"/> <input type="shopping cart"/> ⋮
N	P	K	S											
0.0	0.0	0.0	0.0											
<input type="checkbox"/> 2010040401 CK 220 4LOOP 1.2T STB	<table><tr><td>N</td><td>P</td><td>K</td><td>S</td></tr><tr><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr></table>	N	P	K	S	0.0	0.0	0.0	0.0	1.2	Incitec Pivot	—	—	<input type="heart"/> <input type="shopping cart"/> ⋮
N	P	K	S											
0.0	0.0	0.0	0.0											

# Product Search – myIncitecPivot

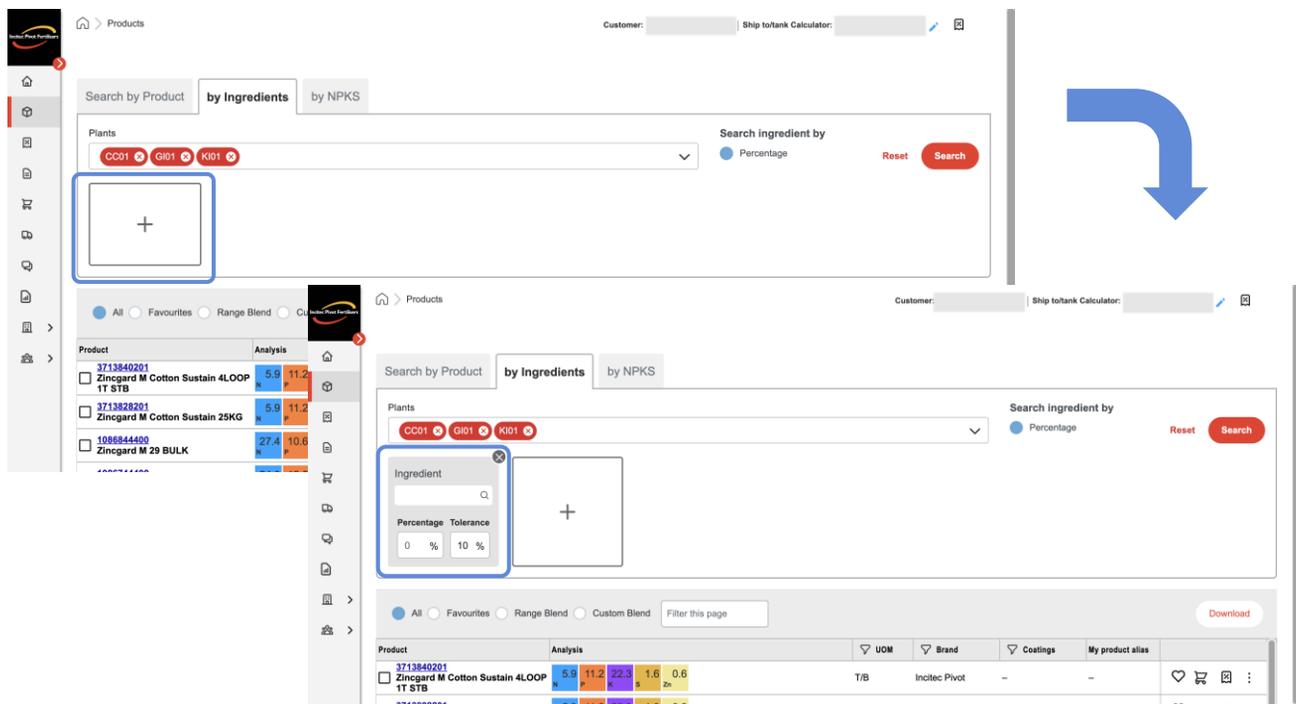
**Step 3:** Click the dropdown under '**Plants**' to filter and select available plants.



## Note

For more information on how to filter Plants, see [Page 4](#) of this Guide.

**Step 4:** Click the add button to add an ingredient to your search.



## Note

You can remove an ingredient by clicking the 'x' on the top right corner of the ingredient box.

# Product Search – myIncitecPivot

**Step 5:** Enter the name of the ingredient OR click the search icon within the field to see a list of available ingredients.

Customer:  Ship to/tank Calculator:

Search by Product **by Ingredients** by NPKS

Plants: CC01 GI01 KI01

Search ingredient by: Percentage

Reset Search

Ingredient:

Percentage: 0 % Tolerance: 10 %

Product	Analysis	UOM	Brand	Coatings	My product alias
<input type="checkbox"/> 3713840201 Zincgard M Cotton Sustain 4LOOP 1T STB	5.9 N 11.2 P 22.3 K 1.6 S 0.6 Zn	T/B	Incitec Pivot	-	-
<input type="checkbox"/> 3713828201 Zincgard M Cotton Sustain 25KG	5.9 N 11.2 P 22.3 K 1.6 S 0.6 Zn	25K	Incitec Pivot	-	-

**Step 6:** If you would like to add another ingredient repeat **Steps 4-5**. Otherwise continue to **Step 7**.

**Step 7:** Enter the appropriate percentage and tolerance.

Customer:  Ship to/tank Calculator:

Search by Product **by Ingredients** by NPKS

Plants: CC01 GI01 KI01

Search ingredient by: Percentage

Reset Search

Ingredient: Granular Urea

Percentage: 0 % Tolerance: 10 %

Product	Analysis	UOM	Brand	Coatings	My product alias
<input type="checkbox"/> 3713840201 Zincgard M Cotton Sustain 4LOOP 1T STB	5.9 N 11.2 P 22.3 K 1.6 S 0.6 Zn	T/B	Incitec Pivot	-	-
<input type="checkbox"/> 3713828201 Zincgard M Cotton Sustain 25KG	5.9 N 11.2 P 22.3 K 1.6 S 0.6 Zn	25K	Incitec Pivot	-	-
<input type="checkbox"/> 1086844400 Zincgard M 29 BULK	27.4 N 10.6 P 1.5 S 0.5 Zn	TO	Bulk Unbranded	-	-

## Note

The total percentage of ingredients must equal to 100%.

# Product Search – myIncitecPivot

**Step 8:** Click search to display relevant results.

The screenshot shows the 'Products' search page. The search criteria are set to 'by Ingredients'. The 'Plants' dropdown is set to 'CC01', 'GI01', and 'KI01'. The 'Search ingredient by' radio button is set to 'Percentage'. The 'Search' button is highlighted with a red box. Below the search filters, there are radio buttons for 'All', 'Favourites', 'Range Blend', and 'Custom Blend', along with a 'Filter this page' input field and a 'Download' button. The product list below shows three items:

Product	Analysis	UOM	Brand	Coatings	My product alias	
<input type="checkbox"/> 3713840201 Zincgard M Cotton Sustain 4LOOP 1T STB	5.9 N, 11.2 P, 22.3 K, 1.6 S, 0.6 Zn	T/B	Incitec Pivot	-	-	♥ 🛒 🗑️ ⋮
<input type="checkbox"/> 3713828201 Zincgard M Cotton Sustain 25KG	5.9 N, 11.2 P, 22.3 K, 1.6 S, 0.6 Zn	25K	Incitec Pivot	-	-	♥ 🛒 🗑️ ⋮
<input type="checkbox"/> 1086844400 Zincgard M 29 BULK	27.4 N, 10.6 P, 1.5 K, 1.5 S, 0.5 Zn	TO	Bulk Unbranded	-	-	♥ 🛒 🗑️ ⋮

**Step 9:** If there are similar products available, they will be displayed in the list below. If there are no similar products available to select from, click the 'create new blend' button to submit a custom blends request form.

The screenshot shows the 'Products' search page with no results. The search criteria are 'DAP BULK' and 'Granular Urea'. The 'Search' button is highlighted with a red box. Below the search filters, there are radio buttons for 'All', 'Favourites', 'Range Blend', and 'Custom Blend', along with a 'Filter this page' input field and a 'Download' button. The product list is empty, and a message 'No matching products found.' is displayed. A 'Create new blend' button is highlighted with a red box.

**Step 10:** Fill in the required information on the Custom Blends Request Form then submit.

SWITCH SITE Incitec Pivot Limited Dyno Nobel Incitec Pivot Fertilisers Fertshed Contact Us

 Product & Services ▾ Resource Centre ▾ News ▾ About Us ▾

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← Custom Blends

- Our Products ^
- Nitrogen Retention ▾
- Compounds ▾
- Blends ^
- Custom Blends**
- Boostas and Greentop
- Humic Acid ▾
- Liquids ▾

### Custom Blends Request Form

Request Type (\*)  
 Quote only \*  
 Blend set-up \*

Dealer / Agent Name\*

Account No.\*

Contact Person\*

## Note

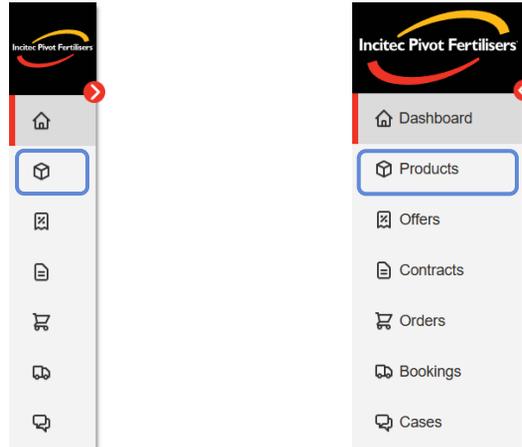
Your blend request will be submitted to the 'Blends team' for ingredient compatibility assessment and set up of blend at the port requested.

**Step 11:** Once your blend has been approved and created you can now add it to your order. To do so go to the **Create Contract Order from Existing Contract QRG.**

## 3 Search by NPKS (Nutrients)

To search for a product by NPKS (Nutrients), follow these steps:

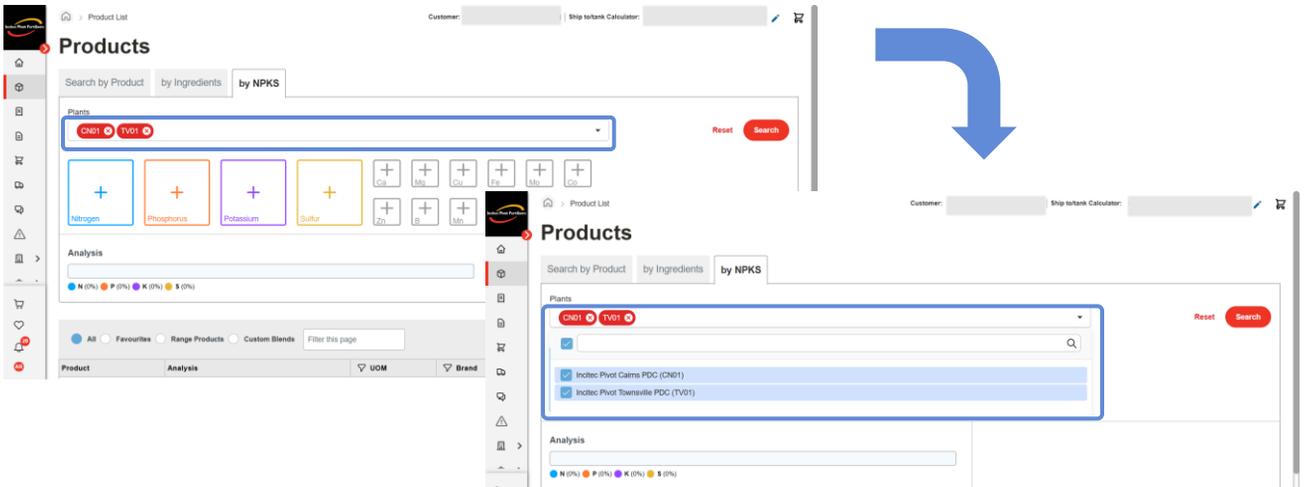
**Step 1:** Click the 'Products' tile from the navigation bar on the left.



**Step 2:** Click on the 'by NPKS' tab.

Product	Analysis	UOM	Brand	Coatings	My product alias
<input type="checkbox"/> 191504400 Can 668 BULK	N: 0.0 P: 0.0 K: 0.0 S: 0.0	TO	Bulk Unbranded	—	—
<input type="checkbox"/> 2028028201 CK 150 S 25KG	N: 0.0 P: 0.0 K: 0.0 S: 0.0	25K	Incitec Pivot	—	—
<input type="checkbox"/> 1241528201 CK 120 S 25KG	N: 0.0 P: 0.0 K: 0.0 S: 0.0	25K	Incitec Pivot	—	—
<input type="checkbox"/> 2010040401 CK 220 4LOOP 1.2T STB	N: 0.0 P: 0.0 K: 0.0 S: 0.0	1.2	Incitec Pivot	—	—

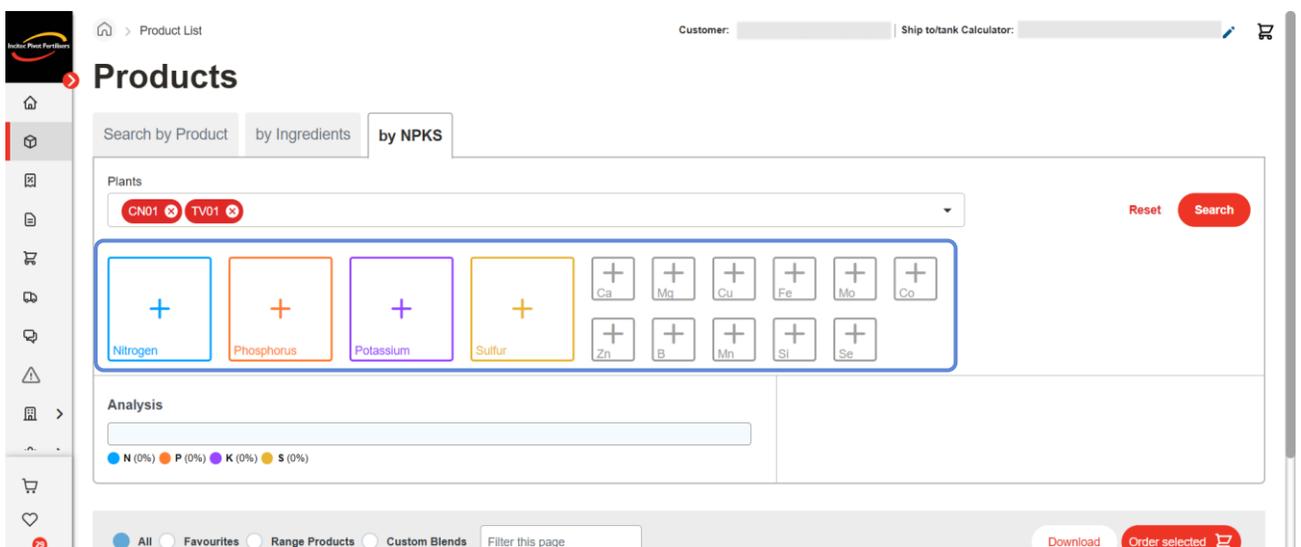
**Step 3:** Click the dropdown under '**Plants**' to filter and select available plants.



## Note

For more information on how to filter Plants, see [Page 4](#) of this Guide.

**Step 4:** Click on a nutrient component to add it to the search.



**Step 5:** Enter the percentage and tolerance for the components you have added.

Product List Customer: Ship to/tank Calculator:

## Products

Search by Product by Ingredients **by NPKS**

Plants: CN01 TV01

Reset Search

**Nitrogen** Percentage: 0% Tolerance: 0%  
**Phosphorus** +  
**Potassium** +  
**Sulfur** Percentage: 0% Tolerance: 0%

Ca Mg Cu Fe Mo Co  
Zn B Mn Si Se

Analysis: N (0%) P (0%) K (0%) S (0%)

All Favourites Range Products Custom Blends Filter this page Download Order selected

Product Analysis UOM Brand Coatings My product alias

**Step 6:** Click on 'Search' to display relevant results.

Product List Customer: Ship to/tank Calculator:

## Products

Search by Product by Ingredients **by NPKS**

Plants: CN01 TV01

Reset **Search**

**Nitrogen** Percentage: 33% Tolerance: 10%  
**Phosphorus** +  
**Potassium** +  
**Sulfur** Percentage: 12% Tolerance: 10%

Ca Mg Cu Fe Mo Co  
Zn B Mn Si Se

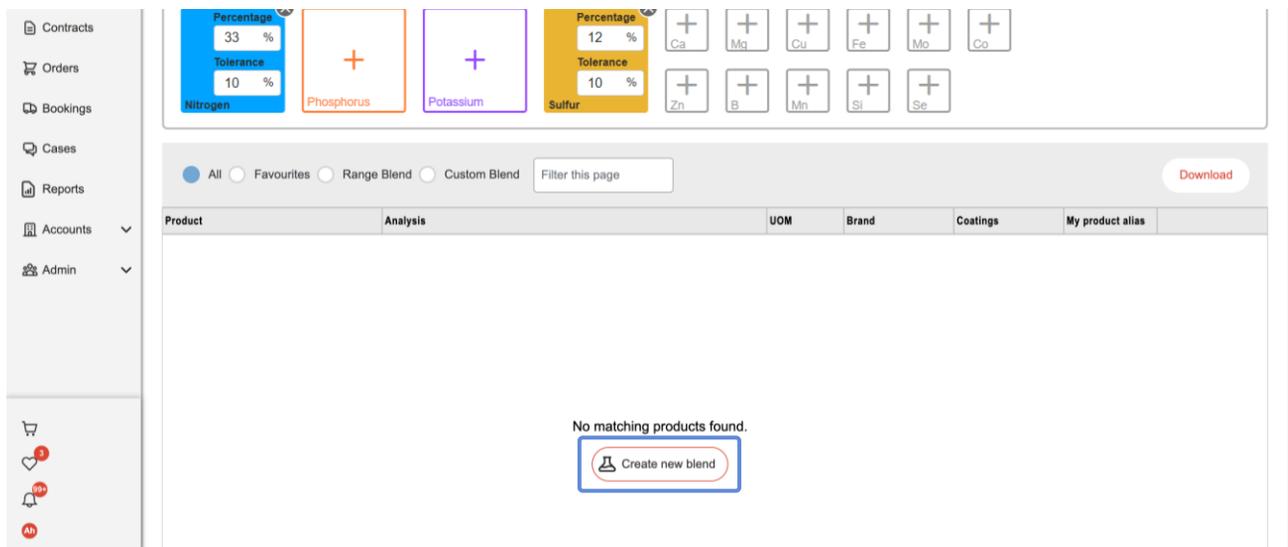
Analysis: N (33%) S (12%)

All Favourites Range Products Custom Blends Filter this page Download Order selected

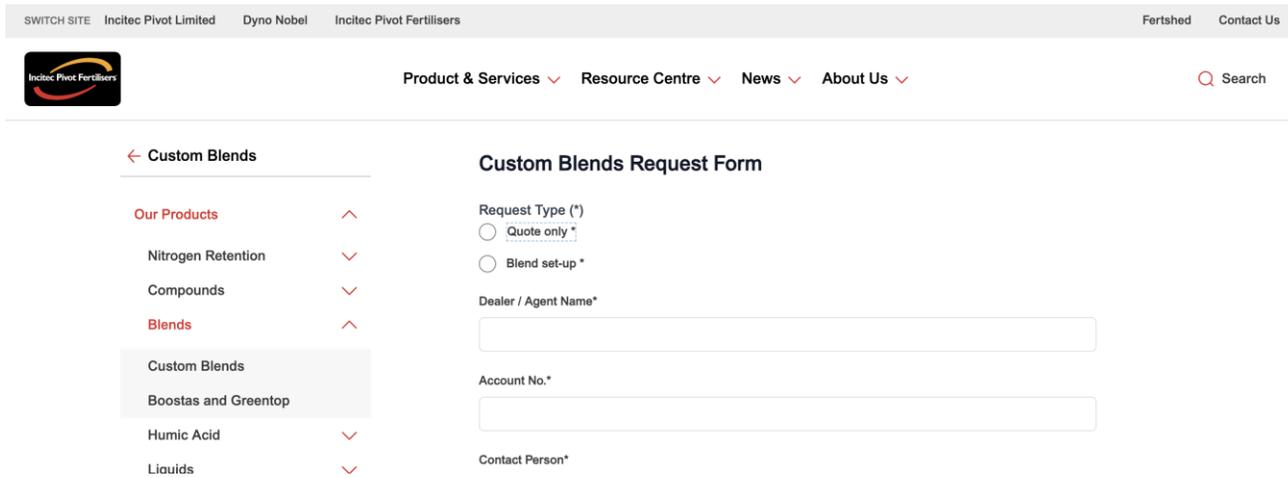
Product Analysis UOM Brand Coatings My product alias

# Product Search – myIncitecPivot

**Step 7:** If there are similar products available, they will be displayed in the list below. If there are no similar products available to select from, click the 'create new blend' button to submit a custom blends request form.



**Step 8:** Fill in the required information on the Custom Blends Request Form then submit.



## Note

Your blend request will be submitted to the 'Blends team' for ingredient compatibility assessment and set up of blend at the port requested.

**Step 9:** Once your blend has been approved and created you can now add it to your order. To do so go to the **Create Contract Order from Existing Contract QRG.**

## Product Search – myIncitecPivot

**Need further assistance?**

Email the myIncitecPivot Customer Experience team at [myIncitecPivot@incitecpivot.com.au](mailto:myIncitecPivot@incitecpivot.com.au)  
or call 1800 009 832.



**myIncitecPivot™**